

#### an initiative of 99 Balloons, Inc.

To fill this out on your computer, you must use Adobe Reader.

## **Parent/Guardian Information**

| Child's Name  |  |  |  |  |  |
|---|--|--|--|--|--|
| Child's Primary Diagnosis (please be specific)  |  |  |  |  |  |
| Mother Father Guardian  Last Name   |  |  |  |  |  |
| Address   |  |  |  |  |  |
| City State Zip  |  |  |  |  |  |
| Email Address   |  |  |  |  |  |
| Home # Cell #   |  |  |  |  |  |
| Mother Father Guardian  |  |  |  |  |  |
| First Name Last Name  |  |  |  |  |  |
| Address (if different from above)   |  |  |  |  |  |
| City State Zip  |  |  |  |  |  |
| Email Address   |  |  |  |  |  |
| Home # Cell #   |  |  |  |  |  |
| Mobile Phone Number(s) in use while child is at rEcess:  (please be sure to leave this contact number during rEcess Check-In) |  |  |  |  |  |
| ex: Year <u>Aug 2015</u> Signature Jane Doe<br>Year Signature Year Signature Year Signature Year Signature                    |  |  |  |  |  |

# **Emergency Information**

In the event of an emergency, the following person may be called and is authorized to pick up my child. (Positive identification must be provided before your child will be released.)

| Name   | Relationship                                |  |  |  |  |  |
|--|---|--|--|--|--|--|
| Mobile Number  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
| In the event of an emergency, I give the rEcess staff or any em            |   |  |  |  |  |  |
| my child to the nearest hospital for medical treatment in the even         |   |  |  |  |  |  |
| necessary emergency treatment by the medical staff for my chi              | ld in the event I cannot be reached to make |  |  |  |  |  |
| arrangements at the time of illness or accident.                           |   |  |  |  |  |  |
| Child's Full Name  | Child's SSN                                 |  |  |  |  |  |
| Date of Birth Place  | of Birth                                    |  |  |  |  |  |
|  |   |  |  |  |  |  |
| Date of last Tetanus   |   |  |  |  |  |  |
| Please list all known drug allergies:                                      |   |  |  |  |  |  |
| Ţ Ţ  | Ī   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
| Please list any medications that are taken on a regular basis:             |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
| Will medication be needed during rEcess?  No  Yes                          |   |  |  |  |  |  |
| If yes, please complete the Release for Administration of Medication form. |   |  |  |  |  |  |
| yez, p.e.e.e e.eeeeee.   |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
|  |   |  |  |  |  |  |
| Year Signature Year Signature Year   | Signature Year Signature                    |  |  |  |  |  |

# **Insurance Information**

| Insurance Carrier   | Policy #                      |  |  |  |  |  |  |
|---|-------------------------------|--|--|--|--|--|--|
| Group #   | Insurance Phone #             |  |  |  |  |  |  |
| If insured is different from child::  |                               |  |  |  |  |  |  |
| Insured's Name  | SSN                           |  |  |  |  |  |  |
| Relationship to Child   |                               |  |  |  |  |  |  |
| Primary Physician   | Address                       |  |  |  |  |  |  |
| Physician Phone   |                               |  |  |  |  |  |  |
| Preferred Hospital  | Address                       |  |  |  |  |  |  |
| Does insurance information apply to all children?  Yes  No  If no, please include insurance information on the Sibling Form(s). |                               |  |  |  |  |  |  |
| Party Responsible for Payment::   |                               |  |  |  |  |  |  |
| Name  | Relationship to Child         |  |  |  |  |  |  |
| Address   |                               |  |  |  |  |  |  |
| City  | Zip                           |  |  |  |  |  |  |
| Employer  |                               |  |  |  |  |  |  |
| Home Number   | Work Number                   |  |  |  |  |  |  |
| Parent/Legal Guardian Signature:  | Date:                         |  |  |  |  |  |  |
| Vear Signature Vear Signature   | Vear Signature Vear Signature |  |  |  |  |  |  |

# **Sibling Information**

| Please list all siblings attending rEcess:: |     |               |  |
|---|-----|---------------|--|
| Sibling 1:                                  |     | _             |  |
| Name  | Age | Date of Birth |  |
| Sibling 2:                                  |     |               |  |
| Name  | Age | Date of Birth |  |
| Sibling 3:                                  |     | _             |  |
| Name  | Age | Date of Birth |  |
| Sibling 4:                                  |     |               |  |
| Name  | Age | Date of Birth |  |
| Sibling 5:                                  |     |               |  |
| Name  | Age | Date of Birth |  |

Please complete the additional "Sibling Info Form" to provide additional details and information for each sibling.

| Year | Signature | Year | Signature | Year | Signature | Year | Signature |
|------|-----------|------|-----------|------|-----------|------|-----------|

# **Physical Needs**

| Vision: Normal Impaired Blind   |  |  |  |  |  |  |
|---|--|--|--|--|--|--|
| Hearing: Normal Impaired Deaf Hearing Aid   |  |  |  |  |  |  |
| Motor: Head Control Rolls Over Sits Crawls Cruises  |  |  |  |  |  |  |
| Walks Walker Crutches Braces Wheelchair   |  |  |  |  |  |  |
| Toileting Skills: Toilets independently Wears a diaper Needs Help                                       |  |  |  |  |  |  |
| Being potty trained Potty trained, needs assistance   |  |  |  |  |  |  |
| Staff can help by:  |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Eating Habits:  No Restrictions  Can take nothing by mouth  Soft foods only  Bottle  Staff can help by: |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Food & Environmental Allergies (please list all, e.g. wheat, dairy, cedar, cats, etc):                  |  |  |  |  |  |  |
|   |  |  |  |  |  |  |
| Year Signature Year Signature Year Signature Year Signature   |  |  |  |  |  |  |

## **Communication**

| Communicates with:   |  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Words Babbles Phrases Gestures   |  |  |  |  |  |  |
| Sentences Sign Language  |  |  |  |  |  |  |
| Other (Please describe):   |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Can understand what others say:  |  |  |  |  |  |  |
| All the time   |  |  |  |  |  |  |
| Behavior:  |  |  |  |  |  |  |
| Outgoing Shy Plays in groups   |  |  |  |  |  |  |
| Adapts to new situations well Adapts to new situations with difficulty |  |  |  |  |  |  |
| Responds to correction well Responds to correction with difficulty     |  |  |  |  |  |  |
| Sometimes threatens others  Sometimes hits, bites or hurts self/others |  |  |  |  |  |  |
| Sometimes attempts to run away  Hyperactive and/or ADD                 |  |  |  |  |  |  |
| My child responds to separation from his/her parents by:               |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| My child is best comforted by:   |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| My child lets someone know what he/she wants or needs by:              |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Year Signature Year Signature Year Signature                           |  |  |  |  |  |  |

#### Misc.

| My pet's name is:   |  |
|---|--|
| Favorite Toy:   |  |
| Favorite Stuffed Animal:  |  |
| Favorite Color:   |  |
| Activities my child likes (music, coloring, group activities, independent play, etc): |  |
|   |  |
| Fears or dislikes (i.e. dogs, balloons, loud noises, etc):                            |  |
|   |  |
| My child needs encouragement to:  |  |
|   |  |
| Please do not ask my child to:  |  |
|   |  |
| My child learns best when:  |  |
|   |  |
| My child participates more when:  |  |
|   |  |
| Year Signature Year Signature Year Signature Year Signature Signature                 |  |

**Permission/Authorization Agreement** Please read the following statements carefully and initial in the designated space indicating that you have read, understand, and agree to the provisions. I understand that rEcess is a "free source initiative"; therefore, although each rEcess program adheres to some fundamental practices, 99 Balloons, Inc. does not oversee nor ensure the safety of each rEcess program. Questions regarding policies and safety concerns should be presented to the Leadership Team for your specific rEcess. All rEcess logos, best practices and policies are distributed freely as a tool to individuals and organizations seeking to assist the special needs community. Each Leadership Team is empowered to tailor their rEcess program to their facility and community. With that said, feel free to contact us at info@99balloons.org in the event of concerns in need of reporting. I have fully disclosed to rEcess all pertinent facts about my child's special needs and accept full responsibility for failure to do so. I will supply all necessary food, drinks, snacks, and diapers/wipes for my child. In the case of an emergency or accident, I understand that EMS (911) will be called. I authorize EMS to administer any medical treatment, medication, or appliance deemed necessary by EMS. I also authorize transportation by EMS to the nearest appropriate medical facility, as determined by EMS. I understand that I will be responsible for payment of all EMS, hospital and physician charges for emergency services to my child.

Year \_\_\_\_\_ Signature \_\_

Year \_\_\_

Year \_\_\_\_ Signature \_\_\_

# **Publicity Release**

rEcess is a respite care program designed to lessen the stress of families caring for a child with special needs. Because we will want to reach as many families as possible, we may publicize the program through television, radio and newspapers. The use of your name, your child's name and/or picture is strictly voluntary. If you want to participate in our effort to help other families learn about rEcess in the future, please sign below.

| I consent for my child/children to be photographed. The pictures may be used for press releases, journal articles, or other positive publicity related to respite programs. |                    |      |           |      |           |      |           |
|---|--------------------|------|-----------|------|-----------|------|-----------|
| Parent/G  | Guardian Signature |      |           |      |           | Date |           |
|   |                    |      |           |      |           |      |           |
|   |                    |      |           |      |           |      |           |
|   |                    |      |           |      |           |      |           |
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|   |                    |      |           |      |           |      |           |
|   |                    |      |           |      |           |      |           |
| Year  | Signature          | Year | Signature | Year | Signature | Year | Signature |